

Action Plan 3 -Discipline

<p>Target: To improve the disciplinary plan.</p>	<p>Result Statement: Development of a consistent school wide programs and practices that will promote cooperation, problem solving and mutual respect among students and staff throughout Baldwin School, thereby creating a safe, productive academic environment and minimizing disruptive influences.</p>
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Changes in Student Learning Behavior:	Changing Instruction:	Monitoring Progress with Timelines and Adjustments:	Collaboration and Support:	Resources: School and District:	Evaluation of Success/ Reporting to Families and Community:
<p>What will students do to reach the identified results? How will we know whether students are developing these behaviors?</p> <ul style="list-style-type: none"> ➤ Demonstrate respect for adults, self and peers 	<p>What will teachers do to ensure students change their learning behaviors and attain the results?</p> <ul style="list-style-type: none"> ➤ Foster respect for adults, self and peers ➤ Continue the school wide program for discipline based on the principles of Lee Canter Assertive Discipline Program. 	<p>How will we measure progress towards the changes in learning behavior and teaching that we want? How will we keep the principal, parents and SIT informed and involved?</p> <ul style="list-style-type: none"> ➤ Classroom points/colors ➤ Use the school wide substitute daily report form that includes Baldwin rules and expectations ➤ LYLS Certificates ➤ Baldwin bucks 	<p>How will we use the information we get from monitoring to improve our program? When will we discuss the progress we are making?</p> <ul style="list-style-type: none"> ➤ Progress discussed during Staff and SIT Meeting ➤ Collaborate with discipline committee members, staff and parents. ➤ Collaborate with the COZ/ After School Program to ensure continuation of expected behavior at all times. 	<p>How will the district and school leadership ensure that the school reaches the result?</p> <ul style="list-style-type: none"> ➤ Support from principal, staff. ➤ Support from School Discipline Committee ➤ Explore ways on how to improve discipline through presentation by district personnel to the teachers. ➤ Using school data collected 	<p>How will you know if the students reach the intended result? How will you inform the school community? Next steps.</p> <ul style="list-style-type: none"> ➤ SIT Meeting ➤ Analyze the results of the disciplinary actions/ interventions made using the data collected from the reports sent to the office.

<ul style="list-style-type: none"> ➤ Shows behavior improvement 	<p>Day, Memorial Day, etc.</p> <ul style="list-style-type: none"> ➤ Allowing students to do volunteer works for the school or to other students ➤ Service Learning School Community Projects (Adopt an Area) ➤ Spirit Week ➤ Singing the Baldwin School song at every special event like First Day, Open House, etc. ➤ Partnering Classes ➤ Create individualized interventions for students that present chronic disruptive behavior. (TST, FBA and IEP). 	<ul style="list-style-type: none"> ➤ Cleaning the adopted area once a month ➤ Evaluate the effectiveness of the discipline program using the School Max Data, referrals to the office, TST reports, FBAs, staff 	<ul style="list-style-type: none"> ➤ School Psychologist and teacher to write the FBA ➤ TST 		<ul style="list-style-type: none"> ➤ Improved school areas and surrounding ➤ Number of participants in spirit week, partnering classes, LYLS, etc. ➤ Demonstration of improved behavior
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	<ul style="list-style-type: none"> ➤ Submit names of students who need an adult for behavior improvement. (Mentor-Mentee Program) ➤ Making rewards and consequences meaningful and appropriate. ➤ Staff will escort bus students to the cafeteria and the COZ students to the gym. ➤ Rules for the bus students will be created, posted and enforced by staff. ➤ Following the guidelines for the Mentor-Mentee 	<p>observation/ surveys and SALT Data.</p> <ul style="list-style-type: none"> ➤ Number of discipline referrals sent to the office ➤ Behavior Improvement Plan ➤ Alternate Discipline Method like: Putting the child in a different grade for a day or being a school helper. ➤ Disciplinary Actions - Recording the students' infraction and the number of occurrences. ➤ Conferencing with parents, students and staff 	<ul style="list-style-type: none"> ➤ Mentors 	<ul style="list-style-type: none"> ➤ Mentoring Program Teacher- Student Older Student to Younger Student ➤ Support from the principal 	
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	<p>Program (focused on the child's needs)</p> <ul style="list-style-type: none">➤ Evaluate the individual case every trimester➤ Evaluate the mentor-mentee program at the end of every school year.	<ul style="list-style-type: none">➤ Improved behavior after receiving the intervention.➤ Acknowledge during morning announcement➤ Reporting the progress of work.	<ul style="list-style-type: none">➤ Counselor for services		
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Action Plan 4: Family Involvement

<p>Target: To increase the level of family involvement in the educational process of their children.</p>	<p>Result Statement: Effective communication between home and school and increased level of family involvement in their child's education.</p>
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<p>Changes in Student Learning Behavior: What will students do to reach the identified results? How will we know whether students are developing these behaviors?</p> <ul style="list-style-type: none"> ➤ Keep parents informed regarding class work and school activities. 	<p>Changing Instruction: What will teachers do to ensure students change their learning behaviors and attain the results?</p> <ul style="list-style-type: none"> ➤ Teachers send home student work and notices in order to communicate with parents ➤ Teachers will use website to keep parents updated with events. ➤ The School Improvement Plan will be available in the Baldwin 	<p>Monitoring Progress with Timelines and Adjustments: How will we measure progress towards the changes in learning behavior and teaching that we want? How will we keep the principal, parents and SIT informed and involved?</p> <ul style="list-style-type: none"> ➤ Parent responses ➤ Attendance at school activities ➤ Newsletters / calendar sent to parents every month ➤ Post important events on the notice board outside the 	<p>Collaboration and Support: How will we use the information we get from monitoring to improve our program? When will we discuss the progress we are making?</p> <ul style="list-style-type: none"> ➤ Progress discussed during SIT Meetings ➤ Faculty Meetings 	<p>Resources: School and District: How will the district and school leadership ensure that the school reaches the result?</p> <ul style="list-style-type: none"> ➤ Presentation to parents and teachers ➤ Provide clear guidelines to parents ➤ Involve parent volunteers in school projects and programs ➤ Interpreters for 2 languages 	<p>Evaluation of Success/ Reporting to Families and Community: How will you know if the students reach the intended result? How will you inform the school community? Next steps.</p> <ul style="list-style-type: none"> ➤ Return /completion of important papers ➤ Open House Report ➤ Project Night Report
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<ul style="list-style-type: none"> ➤ Maintain the WEB journal ➤ Improve academic performance 	<p>website.</p> <ul style="list-style-type: none"> ➤ Disseminate information regarding parents' role to support academic success ➤ Provide clear description of academic requirements/ expectations. ➤ Teachers provide grade level specific information on Kid Writing, Balanced Literacy and Math . ➤ Collaborate with RIPIN, Bradley, ParentLinkRI and other community resources. 	<p>building.</p> <ul style="list-style-type: none"> ➤ Suggestions from the parents monitored and answered by the SIT members ➤ Attendance to school activities 	<ul style="list-style-type: none"> ➤ Disseminate information regarding programs, expectations and improvements to parents, teachers and community. ➤ Available translators during meetings, Parent Teacher Conference and other school activities 	<ul style="list-style-type: none"> ➤ Provide baby sitters during meetings with parents and Parent Workshop Series. 	<ul style="list-style-type: none"> ➤ Parent Report Night to review NECAP State Assessment ➤ Number of participants
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<ul style="list-style-type: none"> ➤ Building community and developing tradition 	<ul style="list-style-type: none"> ➤ Develop a school paper that will highlight students' achievements, and publish the finished "Evolving Story". ➤ Add a Parents' page to the newspaper/ newsletter of school wide activities, safety tips, parenting tips, etc. ➤ Promoting the Parent Education Series through phone calls, verbal invitation and flyers. ➤ Asking parents for their inputs, opinions. Make them feel they are important partners. ➤ Providing activities to students and parents to develop 		<ul style="list-style-type: none"> ➤ Teacher in charge of the school paper , students and PTO ➤ Teachers, Interpreters Administrators 		<ul style="list-style-type: none"> ➤ Published paper ➤ Display the finished story at the parent center.
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	<p>tradition/ build community like pizza party, bingo, dance, International/ Multi-cultural Night</p> <ul style="list-style-type: none"> ➤ Awards/ Recognition Night ➤ PTO Membership Drive and encouraging Homeroom Representative ➤ Distribute Home School Compact ➤ Staff will encourage parents and students to read and follow the contents of the compact. ➤ Meeting with staff, support staff to discuss roles and 				<ul style="list-style-type: none"> ➤ Increase in the number of participants
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<ul style="list-style-type: none"> ➤ Follow the contents of the Home – School Compact. 	<p>expectations</p> <ul style="list-style-type: none"> ➤ Encourage parents to volunteer by providing sign up papers and flyers. ➤ Holding information session for volunteers ➤ Identify/refer students for services ➤ Provide a resource guide of community programs and service providers ➤ Provide access to COZ Center Program, After School and Summer Program ➤ Help organize the Annual Health Fair ➤ Work with PTO to arrange for local community groups to present during 	<ul style="list-style-type: none"> ➤ Make parents feel more welcome in school by prompt and courteous acknowledgement. ➤ Improving the parent resource center to make the parents feel more welcome. ➤ Encouraging parents to use the suggestion box in the parent area by providing what they need. (paper, pen, parent friendly suggestion forms) 	<ul style="list-style-type: none"> ➤ Support staff (Secretaries, Teacher Assistants, Custodians and Cafeteria Workers) 		<ul style="list-style-type: none"> ➤ Behavior manifestations of those stated in the Home School Compact. ➤
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<ul style="list-style-type: none"> ➤ Access high quality, integrated support services linking education, health and social services. 	<p>the Parent Night Activity.</p> <ul style="list-style-type: none"> ➤ Moving the bus line to the cafeteria and COZ to the gym ➤ Moving the Parent Information center to the front foyer ➤ Opening the secretary's window for prompt and courteous acknowledgement of parents and visitors. ➤ Front doors have to remain closed. ➤ Post school hours in 3 languages as well as direction for using school buzzer. ➤ Post signs and 				
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<ul style="list-style-type: none">➤ Follow safety and security measures inside and outside the building.	<p>directions to the classrooms.</p> <ul style="list-style-type: none">➤ Use of school badges by anyone entering the building➤				
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